

# **O/O District Agriculture Officer, Giridih**

## **Old Jail Campus, Giridih**

### **Expression Of Interest**

Expression of Interest/ Proposals are invited from RAPUTED FIRM/ SELF HELP GROUP/ WOMENS GROUP/ FARMERS GROUP/ AGRICULTURE BASED CO-OPERATIVES/ NGOs involved in manufacture of agriculture input and private extension system dedicated to agriculture & allied sector, for running Agri Clinic Centre in the Subdivision of Giridih (Jharkhand)

#### **1. Back ground:**

Agriculture in modern times has become knowledge intensive, technology led, market oriented and demand driven. Farmers has to face a lot of problem in getting information at one point regarding Govt. Schemes, input availability, easy access to the service such as soil testing, mobile app. Etc. Provided by the department.

Keeping in view the problem of farmers the department has decided to set up Agri Clinic Center in the Subdivision, which will provide the farmers all necessary information at a single point regarding the Government sponsored schemes, input availability, new technology in agriculture, weather and rainfall information's soil testing, mobile app. and other relevant information beneficial to the farmers. These Center Shall work as "Agriculture Clinic Centre" providing soil testing service, information about crop health, pest attack, diseases etc. and The Person handling Agri Clinic Centre should have information regarding solution to agriculture – related problems of the farmers who come to the Centre.

Agri Clinic Centre's will help farmers by providing farming know how, helping in procurement of inputs such as seed, fertilizers, pesticides etc., helping farmers in getting kisan credit card, helping farmers in getting their crop insured, micro irrigation facility, helping in getting License for business of agriculture inputs , soil testing , coordinating with experts of KVK, and other line department's such as Animals Husbandry, Dairy, fishery, horticulture, soil conservation, cooperative etc.

#### **2. Objective:**

- (a) To provide throw farmers all necessary information regarding the Government sponsored schemes, new technology in agriculture, weather and rainfall conditions and other relevant information beneficial to the farmers including input availability, soil testing facility, mobile app, etc.
- (b) These Agri Clinic shall work as "Agriculture Service Centre" .providing easy access to information and service to farmers.
- (c) Set up mechanism for reporting and complaint re-addressal and providing facilities available at the Centre.

3. **Building:-** Agri Clinic Center in proposed to be set up in Agriculture Technology Information Centre building or any other building available for the purpose.
4. **Working pattern of Agri Clinic Centre :-** Working hour of Agri Clinic Centre For farmers service will be 9.00 AM to 5.00 PM during working days.
5. **Eligibility Criteria**
  - 1) The interested firms/ Institutions/ Company/ Cooperative institution shall be registered under the relevant act and is in existence for more than Three years as on 01.07.2025.
  - 2) Should have maintained proper accounting record and audited financial statement for the last three years.
  - 3) Bidder should have minimum 03 year of experience in dedicated work in agriculture & allied sector.
  - 4) Additional weightage will be given for experience with central/ State government.
  - 5) The firms should have sufficient manpower's/ experts to run the "Agri Clinic Center".
  - 6) The companies or their agency doing CSR scheme dedicated to agriculture and allied sector are also eligible.
6. **Technical proposal shall include the following details/ documents:**
  - 1) The firms should produce Audit report of last 5 years. (Last 3 years mandatory and 2 years additional for extra weightage of marks)
  - 2) The firm should have implement schemes of similar nature amounting to at least 20.00 lakh per years for last 3 years
  - 3) Annual turn over of firms should be at least 01 crore per years.
  - 4) The firms should not have been blacklisted by any Govt./Semi Govt. organization. It should submit an affidavit in this regard.
  - 5) Agencies should mentioned their choice Sub Division Of Giridih District and total number of Agri Clinic Center they wish to operate.
  - 6) The proposal must be submitted in sealed envelop only, super scribed as "EOI/ Proposal for Agri Clinic Centre" at the District Agriculture Officer, Giridih on or before date and time.
  - 7) Earnest money of Rs. 10000 /- (Ten Thousand only) and the cost of E>O>I document Rs. 500 (Five Hundred Only) separately payable through demand draft of any nationalized bank in favour of "DISTRICT AGRICULTURE OFFICER, GIRIDIH" Payable at Giridih, should be submitted along with bid. Proposals not accompanied with earnest money and cost of E.O.I documents shall summarily rejected.
7. **The interested bidders should submit the following document / details in support of their claims along with technical bid:**
  - 1) Profile of the applicant organization/ agency



- 2) Application format dully filled up.
- 3) Memorandum of the organization bye laws, with list of members & employees if any.
- 4) Annual reports showing details of similar works performed during last three years.
- 5) Last three years audited statement / balance sheet of accounts.
- 6) Copy of pan card.
- 7) List of staff member with their qualification, expertise, and competence in subject.
- 8) Proof of 3 years experience in similar work./ agriculture and allied field, copies of literature, paper cutting, publication etc. published by the organization.
- 9) Demand Draft of EMD and cost of E.O.I document.
8. Over writing/ cutting should be avoided and be attested, if any.
9. Any criteria, conditions or desired information if not relevant with bidder due to nature of their organization. may specifically indicated.
10. In case the under signed, suffer any loss due to non compliance of the assignment in accordance with the schedule / orders and within stipulated period, work order of that particular agency will be withdrawn. The under signed reserves the right to take punitive action on this account.
11. The under signed reserves the right to reject any or all the proposal of the bidder without assigning any reason, there of.
12. The formal bidder will be required to present their proposal on decided date and time before the committee designated by the under signed.
13. In case of any dispute, the decision of the Department of Agriculture , Animal Husbandry & Cooperative, Government of Jharkhand shall be final and binding to all.
14. E.M.D of only successful bidder will not be returned and will be treated as security money till the continuation of the project.
15. District Agriculture officer will issue office order & prepare roster of officer of agriculture and allied department to ensure their service at Agri Clinic Centre.
16. District Agriculture Officer will coordinate with line department to ensure stated purpose
17. The selected agency after issuance of work order by District Agriculture Officer shall within 10 days will sign a MOU with them regarding its implementation.
18. The selected firm shall display the information regarding facilities and information's regarding schemes available at that Agri Clinic Centre.
19. The selected agency will make arrangement of drinking water and sitting arrangement for the farmers.
20. The selected agency shall procure mini soil lab such as Mrida parikshak, Pusa STFR , mobile app, as well as necessary hardware and software in the Agri Clinic Centre.
21. The selected agency will arrange sufficient stationery, forms, literature etc. for farmers and farmers will be given receipt on their application , and appropriate

action will be taken on their application. All records should be duly maintained such as detail of the farmers and the purpose of their visit and action taken.

22. The selected agency will send report to respective. District Agriculture officer next day though email.
23. All expenditure details and bill etc. shall be separately maintained and after Audit the Audit report should be provider to. District Agriculture Officer.
24. In running of "Agri Clinic Centre" the participation of Panchayati Raj Institutions/ programme should be ensured through seminars, meeting etc.
25. The in charge of Agri Clinic shall also maintain close co-ordination with District/ Block/Village level staff of agriculture and allied Department.
26. The in charge of Agri Clinic shall ensure convergence of schemes under agriculture technology management agency (ATMA) Agriculture, soil conservation, horticulture and allied Department.

**27. Financial arrangement**

- 1) Maximum fund allocated per Agri Clinic Centre shall be 7.00 lakh.
- 2) The agency shall be required to assume entire activities in smooth manner as to provide maximum benefit to the farmers.
- 3) The responsibilities of safety and maintenance of the premises, equipment etc. will be with the agency selected to run the Agri Clinic Centre, but ownership will be of the govt. In case of any loss/ damage the cost will be borne by the firm.

**28. Checklist**

The interested firm is to submit following document with the EOI

- 1) DD of Rs. 10000/- (Ten Thousand), As earnest money.
- 2) Valid PAN no in name of that firm/NGO.
- 3) Audited balance sheet of last three year.( additional 2 years for extra weightage)
- 4) Work experience certificate.
- 5) Document supporting that bidder have executed work of more than in 20.00 lakh.
- 6) Qualification of work-forced.
- 7) Affidavit regarding blacklisting.

**29. Evaluation Criteria**

Sl no.	Standard	Marks	Maximum marks
1	Work experience (minimum 3 years)	02 marks per year	10
2	Work order minimum 20.00 lakh	05 marks for 1 <sup>st</sup> 20.00 lakh work order and 01 marks for each additional 10.00 lakh such order	10
3	Annual turn over per year (minimum 01 crores)	02 marks for Audited Balance Sheet having 1 crore turn over for each Year. (2 marks X 5 Years Previous yrs. Recent Balance Sheets.)	10



4	Work / Office at Multiple Locations in the State.	Based on Multiple Location exposure. 2 marks for each district.	10
5	Power Point presentation	10	10

Qualifying marks-30

30. The application form term and reference & norms of Agri Clinic can be obtained from office of the District Agriculture Office, Giridih on all working days (Monday to Saturday) on payment of Rs 500/- In form requested DD. It may also be downloaded from the website. In that case requested DD has to be enclosed with the EOI.

31. Envelope of application for EOI should be Subscribed "EOI" for operating Agri Clinic Center" and should be addressed to :-

O/o District Agriculture Officer,  
Old Jail Campus, Giridih-815301 (Jharkhand)

*Handwritten signature*  
17.07.25  
District Agriculture Officer,  
Giridih, Jharkhand

Particulars to be filled by the Bidder

1. Name of Firm/Company/Organization :
2. Complete Address of the Firm/Company/Organization:
3. Cost of the EOI document enclosed : Yes/No if yes,
  - a.) Name of the Bank\_\_\_\_\_
  - b.) Amount (Rs.)\_\_\_\_\_
  - c.) Demand Draft No.\_\_\_\_\_
4. Earnest Money Deposit enclosed : Yes/No if yes,
  - a.) Name of the Bank\_\_\_\_\_
  - b.) Amount in (Rs.)\_\_\_\_\_
  - c.) Demand Draft No.\_\_\_\_\_
  - d.) Last validity of the enclosed DD\_\_\_\_\_
5. Communication details of the concerned contact person to whom all references shall be made regarding this tender/EOI enquiry.
  - a.) Full Name :
  - b.) Complete postal Address :
  - c.) Telephone No :
  - d.) Fax No :
  - e.) Mobile No :
  - f.) E-mail :
  - g.) Website Address :

**Annexure-II**

**DECLARATION REGARDING BLACKLISTING/DEBARING FOR TALKING PART IN TENDER/EOI.**

(To be executed & attested by public Notary)

I/We\_\_\_\_\_Firm/Company\_\_\_\_\_

\_\_\_\_\_hereby declare that the Firm/Company/Organization namely M/S.

\_\_\_\_\_has not been blacklisted or debarred in the

Past by Union/State Government or Organization from talking part in Government tender/EOI in India.

Or

I/We\_\_\_\_\_Firm/Company/Organization

\_\_\_\_\_hereby declare that the Firm/Company namely M/S  
\_\_\_\_\_ was blacklisted or debarred in  
the past by Union/State Government or Organization from taking part in  
Government tender/EOI for a period of \_\_\_\_\_years  
w.e.f \_\_\_\_\_to \_\_\_\_\_. The period is over on  
\_\_\_\_\_and now the Firm/Company/Organization is entitled to take  
part in Government tender/EOI.

In case the above information found false I/We are full aware that the tender/EOI/Contract will be rejected/cancelled by Director Agriculture, Jharkhand and EMD/Performance security shall be forfeited.

In addition to the above Director Agriculture, Jharkhand will not be responsible to pay the bills for

Any Completed / partially completed work.

Deponent

Name\_\_\_\_\_

Address\_\_\_\_\_

Attested :

Signature

**Annexure-III**

**Performa of work experience**

<b>Sl no.</b>	<b>Details work done including the name of the organization for which work has been taken</b>	<b>Year</b>	<b>No of Works</b>	<b>Remarks</b>
<b>1</b>				
<b>2</b>				
<b>3</b>				

**Note : Attach self- attested copy of work experience separately**



**Annexure-IV**

**Performa of Annual Turn over**

<b>Sl no.</b>	<b>Annual Turn over in Cr.</b>	<b>Year</b>	<b>Remarks</b>
<b>1</b>			
<b>2</b>			
<b>3</b>			

**Note : Attach self- attested copy of work experience separately**

**Annexure-V**

**Performa of Work order**

<b>Sl no.</b>	<b>Details of work order including the name of the organization for which has been taken.</b>	<b>Year</b>	<b>No of Works</b>	<b>Remarks</b>
<b>1</b>				
<b>2</b>				
<b>3</b>				

**Note : Attach self- attested copy of work experience separately**

## एग्री क्लीनिक के कार्य:-

- कृषक के खेत से मिट्टी का नमूना प्रखण्ड तकनीकी प्रबंध/कृषक मित्र से प्राप्त कर मिनी स्वाइल टेस्टिंग लैब में जाँच कर मृदा स्वास्थ्य कार्ड कृषक को उपलब्ध कराना।
- संपर्क पदाधिकारी/प्रखण्ड तकनीकी प्रबंधक/कृषक मित्र के द्वारा KCC आवेदन की जॉचोपरांत सेवा क्षेत्र के बैंक को स्वीकृति हेतु उपलब्ध कराया जायेगा एवं किसान क्रेडिट कार्ड बैंक द्वारा स्वीकृत होने के पश्चात संबंधित कृषक को इस आशय की सूचना देना।
- कृषक से संबंधित सेवा क्षेत्र में अवस्थित लैम्पस/पैक्स में उपलब्ध खाद एवं बीज की पूर्ण विवरणी कृषक को उपलब्ध करायी जाएगी,
- संपर्क पदाधिकारी/प्रखण्ड तकनीकी प्रबंधक/कृषक मित्र के द्वारा [jharkhandpdmc.com](http://jharkhandpdmc.com) के साइट पर ऑनलाइन आवेदन भरा जायेगा। सूक्ष्म सिंचाई की स्वीकृति की सूचना संबंधित कृषक को उनके मोबाईल पर SMS के माध्यम से उपलब्ध होगी,
- संपर्क पदाधिकारी/प्रखण्ड तकनीकी प्रबंधक/कृषक मित्र के द्वारा ऑनलाइन आवेदन भरा जायेगा एवं अनुज्ञप्ति निर्गत होने के उपरांत कृषक को उपलब्ध कराया जायेगा।
- कृषक के माँग के अनुसार कृषि उपकरण उपलब्धता की जानकारी कृषकों को उपलब्ध करायी जायेगी।
- मौसम की भविष्यवाणी एवं तदनुसार फसल के संबंध में कृषि विज्ञान केन्द्र के वैज्ञानिकों का विशेषज्ञ सलाह कृषकों को तत्काल उपलब्ध कराया जायेगा।
- संपर्क पदाधिकारी/प्रखण्ड तकनीकी प्रबंधक/कृषक मित्र के द्वारा कृषक के कृषि योग्य भूमि एवं उपलब्ध सिंचाई सुविधा की समीक्षा के उपरांत सुविधा में विस्तार हेतु विभागीय योजनाओं यथा सरकारी तालाबों का गहरीकरण, वर्षा जल संचयन हेतु डोभा निर्माण, डीप बोरिंग, बिरसा पक्का चेक डैम, परकोलेशन टैंक, सौर उर्जा संचालित पम्प सेट में से आवश्यकता आधारित योजना के लाभ हेतु भूमि संरक्षण के स्थानीय कार्यालय को आवेदन पत्र स्वीकृति हेतु प्रेषित करेंगे एवं स्वीकृति उपरांत इस आशय की सूचना कृषक को उपलब्ध करायेंगे,
- कृषि/पशुपालन/डेयरी/मत्स्य पालन से संबंधित योजनाओं संबंधी सूचनाएँ/नई योजनाओं संबंधी सूचनाएँ/प्रत्यक्ष संबंधी आवश्यक सूचनाएँ/विभिन्न कृषि मेला/प्रशिक्षण कार्यक्रम आदि से संबंधित सूचनाएँ कृषकों को उपलब्ध कराना/जागरूक कराना।
- पशुपालन/डेयरी/मत्स्य पालन से संबंधी योजनाओं के संदर्भ में लाभ हेतु आवेदन पत्र कृषकों से प्राप्त कर संबंधित जिला स्तरीय पदाधिकारी को स्वीकृति हेतु भेजा जायेगा एवं स्वीकृति उपरांत इसकी सूचना कृषक को उपलब्ध करायी जायेगी।
- राज्य अंतर्गत विभिन्न मंडियों में विभिन्न कृषि उत्पादों/अनाजों की प्रतिदिन की दर संबंधी सूचना एग्री क्लीनिक के सूचना पट्ट पर उपलब्ध कराया जायेगा।



क्र० सं०	उपलब्ध सेवा	कृषक के द्वारा की जाने वाली कारवाई	एग्री क्लीनिक द्वारा की जाने वाली कारवाई	अभ्युक्ति
1	मृदा स्वास्थ्य कार्ड	खेत का स्पष्ट विवरण के साथ आवेदन। आवेदन पत्र में कृषक के आधार न० का उल्लेख रहेगा।	कृषक के खेत से मिट्टी का नमूना प्रखण्ड तकनीकी प्रबंधक/कृषक मित्र से प्राप्त कर मिनी स्वायत्त टेस्टिंग लैब में जाँच कर मृदा स्वास्थ्य कार्ड कृषक को उपलब्ध कराया जायेगा।	कृषक के आवेदन पत्र की पावती कृषक को अनिवार्य रूप से उपलब्ध करायी जायेगी।
2	किसान क्रेडिट कार्ड	विहित प्रपत्र में आवेदन। आवेदन पत्र में कृषक के आधार न० का उल्लेख रहेगा।	संपर्क पदाधिकारी/प्रखण्ड तकनीकी प्रबंधक/कृषक मित्र के द्वारा समर्पित KCC आवेदन की जॉचोपरात सेवा क्षेत्र के बैंक को स्वीकृति हेतु उपलब्ध कराया जायेगा एवं किसान क्रेडिट कार्ड बैंक द्वारा स्वीकृत होने के पश्चात संबंधित कृषक को इस आशय की सूचना दी जायेगी।	कृषक के आवेदन पत्र की पावती कृषक को अनिवार्य रूप से उपलब्ध करायी जायेगी।
3	बीज खाद कीटनाशी	विहित प्रपत्र में आवेदन। आवेदन पत्र में कृषक के आधार न० का उल्लेख रहेगा।	कृषक से संबंधित सेवा क्षेत्र में अवस्थित लैम्पस/पैक्स में उपलब्ध खाद एवं बीज की पूर्ण विवरणी कृषक को उपलब्ध करायी जाएगी।	खाद/बीज कृषक के कृषि योग्य भूमि के आनुपातिक दिये जाने की अनुशंसा की जायेगी।
4	सूक्ष्म सिंचाई	ऑनलाइन आवेदन	संपर्क पदाधिकारी/प्रखण्ड तकनीकी प्रबंधक/कृषक मित्र के द्वारा jharkhandpdm.com के साइट पर ऑनलाइन आवेदन भरा जायेगा। सूक्ष्म सिंचाई की स्वीकृति की सूचना संबंधित कृषक को उनके मोबाईल पर SMS के माध्यम से उपलब्ध होगी।	ऑनलाइन आवेदन की पावती कृषक को उपलब्ध करायी जायेगी।
5	कृषि उपादानों के व्यापार हेतु अनुज्ञप्ति	ऑनलाइन आवेदन	संपर्क पदाधिकारी/प्रखण्ड तकनीकी प्रबंधक/कृषक मित्र के द्वारा ऑनलाइन आवेदन भरा जायेगा एवं अनुज्ञप्ति निर्गत होने के उपरांत कृषक को उपलब्ध कराया जायेगा।	आवेदन पत्र की पावती कृषक को उपलब्ध करायी जायेगी।